

## Board Recruitment Package

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# Kansas Consumer Advisory Council

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*“Educate. Advocate. Collaborate.”*



**Our Mission:** Our Mission is to educate, advocate, and collaborate with community partners to strengthen our voice in mental health causes.

**Our Vision:** All Kansas have access to mental health recovery & recovery-oriented services that promote self-determination, empowerment & wellness. We believe that all people can use their life experiences or trauma background as assets to build dignity and self-direction for a life of their choice in their community.

**Mailing Address:**  
**Location:**  
**Website:**

P.O Box 56, Wichita, KS 67201  
1919 N. Amidon, Suite 212, Wichita, KS 67201  
[www.kansascac.org](http://www.kansascac.org)

Dear: \_\_\_\_\_

The Kansas Consumer Advisory Council is a 501c3 non-profit that has proudly served Kansas for the last 19 years. We are in the process of looking for new board members that are interested in helping to fulfill our mission and become a part of an exciting and growing organization.

As part of this packet you will be given information regarding the following:

Organizational Overview

- 1) Mission Statement
- 2) Vision Statement
- 3) Board Member Job Description
- 4) List of existing board members
- 5) Board application form

Please take the time to review these materials. If you like we can arrange to meet with you to answer any questions you may have. If you are interested in joining an organization that is unique and innovative in its approach to giving peers a voice in their own treatment and hope for their future, you may have found a home at the Kansas Consumer Advisory Council.

**Best Wishes,**

*Koleen Garrison*

**Koleen Garrison**

Interim Co-Executive Director / Leadership Academy Coordinator

*Melissa Patrick*

**Melissa Patrick**

Interim Co-Executive Director / Webmaster

# ORGANIZATIONAL OVERVIEW

Our Mission is to educate, advocate, and collaborate with community partners to strengthen our voice in mental health causes.

## Activities / Services

- Engages individuals and groups to support the development of local support groups.
- Works in collaboration with the other program staff and partners to identify agencies to conduct outreach.
- Works with the Regional Resource Centers to identify support group needs and provide support as needed.
- Facilitates group trainings.
- Engages and works with mental health centers every quarter to educate clinicians and staff around issues of peer support and recovery.
- Plans and hosts the annual Kansas Recovery Conference bringing together people in mental health and addiction recovery and support organizations.
- Facilitates a Leadership Academy for those with lived experience of behavioral health diagnoses who want to gain skills in participating in/leading community groups.
- Partners with state, national and international organizations on projects in support of peers and our mission.
- Give input on issues and legislation that affect peers in Kansas.

## How We Make A Difference

- 201 people from 54 counties attended the Kansas Recovery Conference in 2017
- 167 graduates of Leadership Academy across the state, 12 people participated in Peer Leadership Education for Empowerment last year;
- Met with CRO Leaders from 13 counties 3 times last year
- Gave input to the Governor's Behavioral Health Planning Council and KDADS

## Board of Directors

NAME	OFFICERS	POSITION	ORGANIZATION
Gina Anderson	Vice President	Region 1	High Plains Independence, Inc.
R.A. McMillin-Beckman	Secretary	Region 2	Recovery Harbor
Vacant		Region 3	
Vacant		Region 4	
Carol Hewitt	President	Region 5	Project Independence Inc.
Sandy DeWitt	Past-President	Region 6	Journey to Recovery
Rene' Strunk	Treasurer	Urban CRO's	Project Independence Inc.
Marsha Hicks		Rural CRO's	The Open Door, Inc.
Vacant		Dual Diagnosis	
Kathy McNett		Peer as Providers	
Vacant		Emerging Leaders of Tomorrow	
Vacant		Native Communities	

### Our Funders:

- Kansas Department for Aging and Disability Services (KDADS)



### Past Funders:

- Substance Abuse and Mental Health Services Administration



- Anonymous donor
- Tom's of Maine – Recovery Conference

## Board Member Job Description

1. Regularly attends board meetings and important related meetings.
2. Makes serious commitment to participate actively in committee work.
3. Volunteers for and willingly accepts assignments and completes them thoroughly and on time.
4. Stays informed about committee matters, prepares themselves well for meetings, and reviews and comments on minutes and reports.
5. Gets to know other committee members and builds a collegial working relationship that contributes to consensus.
6. Actively participants in the committee's annual evaluation and their planning efforts.
7. Participates in fund raising for the organization.
8. Represents the interest of the organization; its' mission & vision to the general population of Kansas.
9. Be aware and abstain from any conflict of interest.
10. Acts in a position of trust for the community and is responsible for the effective governance and fiduciary agent of the organization.
11. Have access to reliable transportation, phone, and internet.



## Board Application Form

Date: \_\_\_\_\_ Nominator: \_\_\_\_\_

Full Name: \_\_\_\_\_  
*Last First M.I.*

Address: \_\_\_\_\_  
*Street Address Apartment/Unit #*  
 \_\_\_\_\_  
*City State ZIP Code*

Phone: \_\_\_\_\_ Email \_\_\_\_\_

Region Wanted: \_\_\_\_\_ CRO: \_\_\_\_\_

Why are you interested: \_\_\_\_\_  
 \_\_\_\_\_

Experiences you bring: \_\_\_\_\_  
 \_\_\_\_\_

Volunteer commitments: \_\_\_\_\_

**Please attach your resume**

Thank you for completing this application for board membership. We will be in touch with you shortly.

***For Board Use***

- Candidate has received recruitment package. **Date:** \_\_\_\_\_
- Candidate has had personal meeting with board chair/board member. **Date:** \_\_\_\_\_
- Candidate has been reviewed by committee. **Date:** \_\_\_\_\_
- Candidate has been reviewed by board of directors: \_\_\_\_\_
- Decision by board of directors: \_\_\_\_\_ **No** \_\_\_\_\_ **Yes** \_\_\_\_\_ **Other**